

From: [Neff, Jennifer](#)
To: [Hewitt, Elizabeth](#)
Cc: [Podalsky, Laura](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#)
Subject: English 2367.06
Date: Tuesday, February 6, 2024 1:25:00 PM
Attachments: [image001.png](#)

Good afternoon Beth,

On Wednesday, January 24th, the Arts and Humanities 2 Subcommittee of the ASC Curriculum Committee reviewed a course request for English 2367.06.

The Subcommittee unanimously approved the request with **two contingencies**:

- **Contingency:** The Subcommittee requests that the department include the Legacy GE (GEL) Goals and ELOs for Writing and Communication—Level 2, and Diversity—Social Diversity in the US in the syllabus. These can be found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#).
- **Contingency:** The Subcommittee requests that the department rename the religious observances statement on page 17 of the syllabus to “Religious Accommodations”, to comply with the boilerplate language per the directive by the Executive Vice President and Provost. Additionally, the Subcommittee requests that the department remove the second religious accommodations statement included on page 20 of the syllabus, as it is outdated.

As a reminder, **contingencies** (in bold above) must be addressed and resubmitted via curriculum.osu.edu before a course can move forward in the approval process.

I will return English 2367.06 to the department queue via curriculum.osu.edu in order to address the Subcommittee’s requests.

Should you have any questions about the feedback of the Subcommittee, please feel free to contact Laura Podalsky (faculty Chair of the A&H2 Subcommittee; cc’d on this e-mail), or me.

Best,
Jennifer



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Pronouns: she/her/hers